

Preconstruction Order Form

The Employer hereby requests the Contractor to provide the preconstruction services described herein as part of the Framework Agreement made between Places for People Group Ltd and Willmott Dixon Construction Ltd dated 4th April 2022. All terms defined in the Agreement shall have the same meaning in this Preconstruction Order.

From

Name (Employer)

Address

To

Name (Contractor)

Address

Project No/Reference

Project

PART 1

The Contractor is to provide the following services:

Services as defined by the Preconstruction Procedures:

Tick
all that
apply

- Provide monthly progress reports.
- Facilitate project meetings.
- Produce Gateway Reports.

Design development

- Stage 2, 3 & 4 designs.
- Draft Social Value Account plan.
- Construction programme.
- BIM execution plan.
- Soft Landing strategy.
- High level maintenance strategy.
- Updated surveys and supporting document for full planning submission.
- Value engineering options appraisal.
- Updated Risk Register.
- Draft Information Required Schedule.
- Logistics plan.
- Update change control tracking schedule.

PART 1

The Contractor is to provide the following services:

Cost Management

Tick
all that
apply

- Cost plan updates.
- Demonstrate open-book cost assessments of packages and contractor risk inclusions within the cost plan.
- Develop project preliminaries cost information based on Framework commercial model.
- Cash flow forecasts against programme,
- Package Interfaces and cost plan allowances.
- Market testing of key packages.
- Initial procurement plan for each package including selection criteria for each package.
- Demonstration of procurement progress and recommendations for appointments.
- Early subcontractor appointments (as appropriate).
- Issue updated Preconstruction and Construction/Aftercare Programmes.
- Produce draft 10-Point Sustainability Plan.
- Following Employer sign off of designs, submit full planning application.

Contractor and the Employer Agreement

To successfully conclude each stage the Employer and Contractor shall endeavour to agree the Gateway Reports.

- Any additional services offered by the contractor as part of its tender stage offering (include as appropriate).
 - a)
 - b)
 - c)
 - d)

PART 2

The Employer agrees to use its reasonable endeavours to provide the following assistance to the Contractor to:

- Bring the Employer side together and ensure that Stakeholders are fully engaged in the process.
- Attend project launch meeting.
- Discuss insurance, bond, parent company guarantee (PCG), warranty requirements.
- Prepare the health and safety plan and support provision of preconstruction information.
- Attend project meetings as required.
- Arrange for payment for Preconstruction Activities.
- Sign off Gateway Reports.
- Appoint a Principal Designer (if not already done).

The Employer shall pay for such costs properly and reasonably incurred by the Contractor during the Preconstruction Stage provided that they have been incurred in accordance with the Agreed Scope and the terms of this Preconstruction Order and set out below. The Employer shall pay all such agreed costs on a monthly basis, in all cases within 14 days of receipt of a valid invoice by the Contractor.

Following completion of the Preconstruction Stage, the Employer may, at its sole discretion, decide to enter into a Delivery Agreement in respect of the design and/or construction stage of the Project.

PART 3

Performance Measures Data

The Employer and the Contractor shall use all reasonable endeavours to fulfil its obligations by the date for the Gateways as set out below.

Gateway 3

Date

Gateway 4

Date

PART 4

Costs payable for Preconstruction Stage in accordance with Agreed Scope are:

Works/Service Item	Cost
01	
02	
03	
04	
05	
06	
07	
08	
09	
10	
	Total Cost

Signed for and on behalf of [Employer]

Signature

Name

Position

Date

Signed for and on behalf of [Contractor]

Signature

Name

Position

Date

